

Technical Writer

Vissat Solutions – Remote

Job description

Overview

We are seeking a talented Technical Writer to join our team. The ideal candidate will have a passion for clear communication and possess strong technical writing skills.

Duties

- Technical writing requirements include being responsible for analyzing, creating, improving, reporting, and maintaining content to achieve business goals.
- Own documentation projects from start to finish, working with limited supervision
- Develop a working knowledge of items so as to be effective in the preparation of detailed project Documentation.
- Conduct research to gather information for documentation
- Prepare documentation using standard Documentation template and appropriate business and technical practices ensuring correct formatting. Proofread, edit, and revise documentation as needed.
- Understanding of software business and technical practices
- Proven experience in technical writing
- Experience in Proposal Writing is a must
- Manage complex documentation projects.
- Supplement developer documentation with relevant sample code
- Experience documenting work flows and process flows.
- Experience writing/designing instructional content for developers and system administrators
- Experience building quality visualizations/diagrams to explain complicated concepts
- Desire and proven ability to learn new technologies
- Utilize tools such as Word processing software, Visio, and other relevant applications
- Communicate complex technical information in a user-friendly manner

Experience

- Proven experience in technical writing, able to provide samples of previous technical writings

- Strong research, analytical, problem-solving, and interpersonal skills
- Mastery of oral and written North American Business English
- Familiarity with Visio is a plus
- Excellent communication skills to effectively collaborate with team members and subject matter experts

Job Type: Temp-to-hire

Pay: \$30.00 - \$40.00 per hour

Benefits:

- Dental insurance
- Health insurance
- Vision insurance

Schedule:

- Monday to Friday

Work Location: Remote